**Virginia Board for People with Disabilities**

**Board Meeting Minutes**

**September 9, 2015**

The Virginia Board for People with Disabilities held its regular quarterly meeting on Wednesday, September 9, 2015 at the Four Points by Sheraton Hotel, 4700 S. Laburnum Avenue, Richmond, Virginia.

**BOARD MEMBERS PRESENT:** Vicki Beatty, George Randolph Burak, Michael Carrasco, Theresa Casselman, Carina Elgin, (Dick Johnson serving as designee for John Eisenberg, DOE), Sari Leinonen-Farrell, Ethel Parris Gainer, Melissa Gibson (disability Law Center of Virginia) Donna Gilles, (PPD/VCU), Felicia Hamilton John Kelly, Ronald King, Marisa Laios, Ronald Lanier, (VDDHH) Donna J. Lockwood, Rachel Loughlin, Mary McAdam, Mark McGregor, Charles Meacham (Jane Ward Solomon serving as designee for Richard Mitchell, DBVI), Alexis Nichols, Deanna Parker, (DBHDS), Jessica Philips, Cindy Rudy, Korinda Rusinyak, Angela Sadsad, Summer Sage, Matthew Shapiro, (Steve Ankiel serving as designee for Terry Smith, DMAS), Ed Turner, Kathleen Vaughan, (DARS), Angela Yong West and Rose Williams.

**BOARD MEMBERS ABSENT**: Donna Bonessi, Dennis Findley, Stephen Joseph, Atima Omara-Alwala and Travis Webb.

**CALL TO ORDER, WELCOME AND INTRODUCTIONS:** Board Chair Charles Meacham called the meeting to order at 6:05 pm. The Chair made general announcements: The PIP 2016 Kickoff 2 –Day Session will commence on Friday, September 11, 2015 at the Holiday Inn South Bells Road. The next Board meeting will be December 2, 2015. The Chair reviewed the meeting agenda.

**APPROVAL OF JUNE 3, 2015 BOARD MEETING MINUTES:** The Chair asked if there were any changes to the Board meeting minutes. The Chair called for a **MOTION** to **APPROVE** the minutes. Mr. Mark McGregor made a **MOTION** to **APPROVE** the June 3, 2015 Board Meeting minutes. Ms. Marisa Laios seconded the **MOTION**. The **MOTION** carried unanimously.

**REPORT OF THE EXECUTIVE COMMITTEE:** Mr.Charles Meacham, Board Chair provided an overview of the September 9, 2015 Executive Committee meeting. The Board Chair noted there are several recommendations coming from the Executive Committee calling for action from the Board. Mr. Meacham noted that discussion was held regarding the Grant Renewal Application for 4th Year received from Valley Associates Independent Living Center (VACIL). After discussion, the Committee voted to **Not Renew the Grant**. Mr. Meacham Board Chair called for questions on the recommendation. After discussion, he called for a vote to **Not Renew the Gran**t. No second was needed since the Executive Committee made the recommendation. The **MOTION** carried unanimously.

The Board Chair reported on the Request for Conference Support received from the Department of Aging and Rehabilitative Services (DARS). The Chair noted that after discussion, the Executive Committee recommends to the Board that funding be allocated by which conferences may be supported and that the funds be limited to $10,000 per year. The Executive Committee also directed staff to develop new guidelines for conference support. The Board Chair called for discussion on the recommendation from the Executive Committee. Discussion ensued and Mr. Ron King made a **MOTION** to table action on the recommendation until after staff develops new guidelines and timelines for conference support for Board consideration. Ms. Marisa Laios seconded the **MOTION**. The **MOTION** carried unanimously. Mr. Meacham reported that the Executive Committee reviewed the request for Conference Support from DARS and it **WAS NOT APPROVED** for recommendation to the Board.

**Funds Available for Investments/RFPs**: Mr. Meacham Board Chair reported that the Executive Committee reviewed a list of Potential Investments for FFY 2016-2017. Following discussion, the Executive Committee recommends to the Board that staff follow up on 3 of the items and bring back information to the December meeting. The three items were: (1) formal follow-up program for families of infants served in a NICU; (2) develop and implement an adult curriculum on the IEP & Special Education Processes for professionals/parents/guardians of Students w/DD to help them understand their rights & responsibilities as well as implications of transition choices & to improve partnership with schools and (3) expand outreach and education of builders, architects, etc. through the Accessibility Resource Guide developed under the ABLE Grant. The Board Chair called for a vote of approval of the recommendation from the Executive Committee. The **MOTION** carried unanimously.

**REPORT OF THE NOMINATIONS COMMITTEE:** The Nominations Committee (Ron King, Chair, Terry Smith and Randy Burak) was charged with the responsibility of the nomination of a candidate to fill the Executive Committee At-Large position that would be vacated by Dennis Findley for the 2015-2016 Executive Committee. The Committee Chair Ron King reported that after careful deliberation, the Nominations Committee selected the following Board member, Mr. Matthew Shapiro. The Chair of the Nominations committee made a **MOTION** to **APPROVE** the nomination of Mr. Matthew Shapiro to serve as a member of the Executive Committee as an At-Large Member. The Board Chair noted that the Nominations committee made a **MOTION** for **APPROVAL.** The Chair noted that the **MOTION** coming from the Committee does not require a second. The Chair called for discussion and nominations from the floor if there were any. Hearing none, the Chair called for a vote on the **MOTION**. The **MOTION** carried unanimously.

**PUBLIC COMMENT:** There was none.

**YLF AD HOC COMMITTEE RECOMMENDATION:** The Board Chair asked Mr. Ed Turner to give the report from the Youth Leadership Forum (YLF) Restructuring Ad Hoc Committee. Mr. Turner reported that the Committee met to discuss the Board’s directive to review the mission, purpose, marketing, recruitment and selection of Delegates, curriculum and length of the program in order to enhance its effectiveness and to reduce budget costs where possible. He noted that the after the committee reviewed the curriculum it was agreed upon that it was important to focus on three areas: personal leadership, professional leadership and career development, each of which would take one day. Mr. Turner reported that the Ad-Hoc Committee recommends that the Board modify the YLF schedule from 5 days to 4 days, beginning with the YLF to be held in July 2016.The Board Chair called for discussion on the recommendation from the YLF Ad Hoc Restructuring Committee. After discussion, the Board Chair called for a **MOTION** to ratify the recommendation to modify the YLF schedule from 5days to 4 days. The **MOTION** carried unanimously.

**REVIEW OF PROPOSED BYLAWS CHANGES:** Mr. Meacham reported that he reviewed with the Executive Committee the Draft Revisions to the Board Bylaws. The Chair reported that the EC Committee recommends that after Mr. John Cimino, Board staff reviews the revisions made to Board Bylaws, the Board will then vote approval to the Revisions. Mr. Meacham noted that the final vote will be at the December Board Meeting.

**BOARD RESTRUCTURING/CHANGE MANAGEMENT:** The Board Chair noted that he encouraged the Executive Committee to take the lead with regard to moving forward with the restructuring of the Board committee and communicating that acceptance to fellow members.

**OTHER BUSINESS:** There was none.

**ADJOURNMENT:** BoardChair Charles Meacham called for any other business. There being none, the meeting adjourned at 7:30 pm.