

**AGENDA**

Date: August 15, 2019

Time: 9:00 a.m.\* – 4:00 p.m.

Location: Department of Aging and Rehabilitative Services

8004 Franklin Farms Drive, West Conference Room

Henrico, VA 23229

**Grant Review Team (GRT) Meeting**

**9:00 to 9:05** Meeting Opening

**CLOSED SESSION**

**9:05 to 9:15** *Collection of Conflict of Interest Forms and selection of GRT Team Leader*

**9:15 to 11:45** *Discussion and Review of Letters of Interest*

**11:45 to 1:00 Working Lunch Discussion:**

*Continued discussion and Review of Letters of Interest*

**1:00 to 4:00** *Continued Review of Letters of Interest and Full Proposal Requests*

**Attendees:**

**Board Members:**

Donna Lockwood

Mary McAdam

Phillip Caldwell

Ethel Parris Gainer

Alexus Smith

**Board Staff:**

Heidi Lawyer

John Cimino

Jason Withers

\* The meeting will commence at 9:00AM and at 9:05AM will go into **closed session** pursuant to Section 2.2-3711A(29) of the Code of Virginia.