**Retreat Tasks**

Members of the Virginia Board for People with Disabilities, with staff support, will participate in developing goals and objectives for the Board’s 5 Year State Plan for FFY 2017-2022. Doing so includes the following tasks:

* Understand the State Plan as the foundational document for the Board’s work to achieve its mission and vision.
* Become familiar with using a Logic Model for planning.
* Review progress made and barriers encountered during the last 5 years.
* Draft realistic, achievable goals and objectives that consider environmental factors, service and support gaps, and Board resources.
* Identify and discuss key considerations – resources, collaborators, activities and environmental factors – for achievement of the State Plan.

**Retreat Agenda**

**Tuesday, September 8, 2015**

3:00 pm or later: Individuals with significant travel arrive and check-in

Dinner individually

**Wednesday, September 9, 2015 (8:00am-5:00pm)**

8:45 – 10:30am Executive Committee meeting

10:45—10:55: Welcome Monet D & E and review of the Retreat agenda (R1), Charles

Meacham, Chair

10:55 - 11:15 Introductions/Ice Breaker11:15 - 12:00 Requirements of the 5 year federal state plan (R2, R3,R4) *Q*&A, Sheryl Matney,

Facilitator

12:00--1:00 Lunch

1:00--2:15 Reports and Updates on Current State Progress on Investment Initiatives, Policy

Goals, and Assessment Recommendations (R7, R8, R9) Summary of Public Comment (R10)

2:15 – 2:30 Break

2:30 – 3:45 Introduction to Logic Model for VBPD State Plan (R5) Assumptions, Beliefs and

Principles and External Factors and logic model process (R6)

3:45 – 5:00 Setting the Stage for Goal Setting

5:30– 7:30 Dinner and Board Business Meeting

**Thursday, September 10 (8:30am-4:30pm)**

8:00 – 8:30am Continental Breakfast [prefunction/Monet D & E] (and Hotel Check-Out before

12:00n)

8:30--8:40am: Review of Logic Model/Questions (R5, R6)

8:40--12:00: Goal Setting and Prioritization, *Sheryl Matney*

10:10-10:15 BREAK

12:00-1:15: Lunch and hotel check out

1:15 – 4:00: Finalize goals and discuss objectives, *Sheryl Matney*

2:45 – 3:00: BREAK

4:00-4:15pm: Next steps for Board and Staff, *Sheryl Matney*

4:15--4:30: Conclusion and Adjournment, *Sheryl and Charles*