**Virginia Board for with Disabilities**

**Board Meeting Minutes**

***September 16, 2020***

The Virginia Board for People with Disabilities held its regular quarterly meeting on Wednesday, September 16, 2020 via Zoom meeting.

**BOARD MEMBERS PRESENT:** Ann Bevan, Phil Caldwell, Theresa Simmonds, Allison Coles-Johnson, Alexandra Dixon, Dennis Findley, Donna Gilles, Jocelyn Kilgore, Kevin Kozoil (Richard Kriner), Donna Lockwood, Dawn Missory, Kate Olson, Deanna Parker, Eric Raff, Vasantha Rayman, Chandra Robinson, Matthew Shapiro, Lindsay Pearse, Alexus Smith, Madeline Nunnally and Samantha Hollins

**BOARD MEMBERS ABSENT:** Dianna Banks, Eric Mann, Mary McAdam, Molly Korte, Sarah Kranz-Ciment, Dr. Ethel Parris Gainer, Ray Hopkins, Colleen Miller, Summer Sage, Maya Simmons, Felicia Hamilton, John Kelly, Jamie Snead, Frederique Vincent, Travis Webb, Caroline Raker, Cindy Rudy.

**CALL TO ORDER, WELCOME AND INTRODUCTIONS:** Board Vice Chair, Mr. Matthew Shapiro, called the September 16, 2020, Board meeting to order at 10:35 a.m. The Vice Chair stated that in accordance with the bylaws, since the Chair is unable to attend the meeting today, as Vice Chair he would be stepping in to facilitate today’s meeting.

**HOUSEKEEPING NOTES:** Ms. Teri Morgan, Executive Director, gave instructions for the protocols for the Zoom Board meeting. Mr. Benjamin Jarvela, Communications Director, gave instructions on how to utilize the functions during the Zoom Board meeting.

**ROLL CALL/INTRODUCTIONS:** The Vice Chair did a roll call/introduction for the Board members. Ms. Teri Morgan welcomed everyone to the meeting and did a roll call/introduction for the Board Staff. Ms. Teri Morgan welcomed the new Deputy Director of Policy and Legislative Affairs, Ms. Clare Huerta to the VBPD staff team. Ms. Clare Huerta introduced herself to the Board and stated that she is very excited to be here and on VBPD staff team.

**PUBLIC COMMENT:**  There was no public comment.

**REPORT OF THE NOMINATIONS COMMITTEE AND VOTE ON SLATE OF OFFICERS, NOMINATIONS COMMITEE:** Ms.Deanna Parker, Chair of the Nominations Committee, presented the Board the nominees for the Board Officers. Ms. Deanna Parker noted that they nominated Mr. Matthew Shapiro as Chair; Ms. Frederique Vincent as Vice Chair; Ms. Alexandra Dixon as Secretary; and as At Large members Ms. Kate Olson, Mr. Dennis Findley and Ms. Jocelyn Kilgore. The Vice Chair asked if there were any nominations from the floor, hearing none, he asked for a Motion.

Ms. Olson made a **MOTION** to approve the slate of officers as presented. Ms.Dawn Missory seconded the **MOTION** to approve. The **MOTION** carried.

**BOARD APPROVAL FOR 4 ASSESSMENTS OF VIRIGNIA’S DISABILITY SERVICE SYSTEM IN SFY 2021:** Ms. Morgan gave an overview of the two comprehensive assessments that the Board was required to complete for SFY 2020. Ms. Morgan stated that the two assessments, one on Medicaid and one on institutional supports (which was termed as healthcare), have not been completed due to mitigating circumstances. Ms. Morgan informed the Board that the VBPD is still responsible for completion of the two delayed SFY 2020 assessments, and the usual two SFY 2021 assessments.

Ms. Morgan reviewed a recommendation to the Board for the completion of four assessment: Institutional Supports; Medicaid Consumer Directed (CD) Services; Medicaid DD Waiver residential services; Medicaid DD Waiver day and employment services. Following discussion, the Vice Chair asked if there was a Motion for approval. Ms. Dixon made a **MOTION** to approve moving forward with the comprehensive assessment approach presented.Mr. Findley seconded the **MOTION** to approve. The **MOTION** was carried.

Mr. Jason Withers, Grants Manager, provided an overview of three Grantee no-cost project extension requests. Mr. Withers answered questions from Board members about the requests. The requests include the following:

* + - * Grantee no-cost project extension due to COVID-19: THE NEXT MOVE@WILLIAM & MARY-9 MONTH EXTENTION TO JUNE 30, 2021.
* Grantee no-cost project extension due to COVID-19: THE UP CENTER-SAFARI PROJECT-3 MONTH EXTENTION TO JAN 31, 2021.
* Grantee no-cost project extension: DCJS-SCHOOL CRISIS PLANNING PROJECT-12 MONTH EXTENTION TO DEC 31, 2021

After questions and discussion the Vice Chair asked if Board members had any concerns about the no-cost extension requests. Hearing none, he asked for a Motion to approve. Ms. Alexus Smith made a **MOTION** to approve the three no-cost extension requests. Ms. Kilgore seconded the **MOTION** to approve. The **MOTION** was carried.

**DISCUSSION AND APPROVAL OF DRAFT FFY 2021 COMPETITIVE RFP:** Ms. Withers provided an informational update about a Creating Inclusive Communities RFP for formal/informal community supports and Strengthening Self-Advocacy in Virginia RFP. Mr. Withers answered questions from Board members regarding the two RFP’s.

After questions and discussion the Vice Chair asked if Board members had any additional questions or concerns about the RFPs. Hearing none, he asked for a Motion to approve.

Ms. Smith made a **MOTION** to approve the two RFP’s. Ms. Missory seconded the **MOTION** to approve. Ms. Donna Gilles recused herself and the **MOTION** carried.

**DISCUSSION AND APPROVAL OF DRAFT FFY 2021 RFP TO SUPPORT TECHNOLOGY FOR STUDENTS WITH DISABILITIES IN UNDERSERVED AREAS:** Mr. Withers provided the Board with an overview of a Technology Supports RFP to fund projects that expand access to virtual learning for K-12 students with developmental disabilities who live in underserved and/or rural areas of the Commonwealth. Mr. Withers answered questions from the Board members regarding technology equipment, internet access and distribution of the equipment.

After questions and discussion, the Vice Chair ask if Board members had any additional questions or concerns about the Technology Supports RFP. Hearing none, he asked for a Motion to approve. Ms. Allison Coles Johnson made a **MOTION** to approve the Technology Supports RFP. Dennis Findley seconded the **MOTION** to approve. Ms. Samantha Hollins abstained and the **MOTION** carried.

Due to the tight turnaround time to solicit, review and fund projects, VBPD staff asked the Board to delegate authority to the staff to review and approve proposals for funding. Allison Coles Johnson asked if Board members could participate if interested and available. Ms. Morgan said that Board staff would welcome Board member participation if they are available.

After questions and discussion the Vice Chair asked if Board members had any additional questions or concerns. Hearing none, he asked for a Motion to approve. Ms. Gilles made a **MOTION** to delegate Board staff with the authority to review and approve proposal applications for funding. Mr. Findley seconded the **MOTION** to approve. The **MOTION** was carried.

**5-YEAR STATE PLAN DEVELOPMENT: PROCESS AND TIMELINE REVIEW:** Nia Harrison, Director of Planning, Research and Evaluation, provided an overview of the 5-year Plan Development process.

**BOARD DISCUSSION, QUESTIONS & COMMENTS:** Dr. Penni Sweetenburg-Lee provided some update information about Training Alumni and provided information about their virtual meetings.

**OTHER BUSINESS:** None.

**ADJOURNMENT:** The Vice Chair adjourned the meeting at 12:07 pm.