

6. Organizational Chart

Submit an organizational chart to the [DARS-AAA Document Sharing- External](#) SharePoint. The chart illustrates the organizational structure of the Area Agency on Aging, including the functional units and their supervisory/reporting relationships. The chart illustrates the location of the Area Agency within a multipurpose organization, if applicable.

Name the file “**6. Organizational Chart-PSA xx**” when submitting it to Annual Documents Folder. Insert your PSA number into the characters denoted by **xx**.

The file path to the folder is **Documents > AAAs > [#PSA NAME] > Annual Documents**