**Public Guardianship Program Assessment Form Definitions Guide**

**Behavior Pattern**

* **Appropriate (N/A)**
	+ means the individual's behavior pattern is suitable to the environment and adjusts to accommodate expectations in different environments and social circumstances.
* **Wandering/Passive**-**Less than Weekly**
	+ means the individual physically moves about aimlessly, is not focused mentally, or lacks awareness or interest in personal matters and/or in activities taking place in close proximity (e.g., the failure to take medications or eat, withdrawal from self-care or leisure activities). The individual's behavior does not present major management problems and occurs less than weekly.
* **Wandering/Passive - Weekly or More**
	+ means the individual wanders and is passive (as above), but the behavior does not present major management problems and occurs weekly or more.
* **Abusive/Aggressive/Disruptive - Less than Weekly**
	+ means the individual's behavior exhibits acts detrimental to the life, comfort, safety, and/or property of the individual and/or others. The behavior occurs less than weekly.
* **Abusive/Aggressive/Disruptive - Weekly or More** means the abusive, aggressive, or disruptive behavior (as defined above) occurs at least weekly.
* **Comatose** refers to the semi-conscious or unconscious state.

**Orientation**

* **Person:**
	+ **Please tell me your full name** (so that I can make sure our record is correct).
* **Place:**
	+ **Where are we now** (state, county, town, street/route number, street name/box number)?
* **Time:**
	+ **Would you tell me the date today** (year, season, date, day, month)**?**
* **Disoriented, Some Spheres, Some of the Time**
	+ means the individual sometimes has problems with one or two of the three cognitive spheres of person, place, or time. Some of the Time means there are alternating periods of awareness-unawareness.
* **Disoriented, Some Spheres, All of the Time**
	+ means the individual is disoriented in one or two of the three cognitive spheres of person, place, and time, All of the time means this is the individual's usual state.
* **Disoriented, All Spheres, Some of the Time**
	+ means the individual is disoriented to person, place, and time periodically, but not always.
* **Disoriented, All Spheres, All of the Time**
	+ means the individual is always disoriented to person, place, and time.
* **Comatose**
	+ means the individual is in a semi-conscious or unconscious state or is otherwise non-communicative.

**Everyday Functioning**

* **Ambulation**
	+ is the individual's ability to get around indoors and outdoors, climb stairs and wheel.
* **Bathing**
	+ entails getting in and out of the tub, preparing the bath (e.g., turning on the water), actually washing oneself, and towel drying. For example, they may bathe themselves at a sink or basin five days a week, but take a tub bath two days of the week when an aide assists them. The questions refer to the method used **most or all of the time** to bathe the entire body.
* **Dressing**
	+ is the process of getting clothes from closets and/or drawers, putting them on, fastening, and taking them off. Clothing refers to clothes, braces and artificial limbs worn daily. Individuals who wear pajamas or gown with robe and slippers as their usual attire are considered dressed.
* **Toileting**
	+ is the ability to get to and from the bathroom, get on/off the toilet, clean oneself, manage clothes and flush. A commode at any site may be considered the "bathroom" only if in addition to meeting the criteria for "toileting" the individual empties, cleanses, and replaces the receptacle, such as the bedpan, urinal or commode, without assistance from other(s).
* **Transferring**
	+ means the individual’s ability to move between the bed, chair, and/or wheelchair. If a person needs help with some transfers but not all, code assistance at the highest level.
* **Eating/Feeding**
	+ is the process of getting food/fluid by any means into the body. This activity includes cutting food, transferring food from a plate or bowl into the individual's mouth, opening a carton and pouring liquids, and holding a glass to drink. This activity is the process of eating food after it is placed in front of the individual.