**Virginia Department of Agriculture and Consumer Services**

***Farm Market Fresh* - S/FMNP MONITORING REVIEW FORM**

|  |  |  |  |
| --- | --- | --- | --- |
| **Visit/Review Date:** | **Time:** |  |  |
| **Name of Farmer or Employee interviewed :** | **Stamp No.** |  |  |
| **Name of Market/Stand:** [ ] Market (2 or more farmers) [ ] Roadside Stand (1 farmer operation)  |  |
| Type of Review: | [ ] first or second year [ ] high volume [ ] complaint [ ] random [ ] individual operation |  |
| **The Farmer:** | In compliance | Non-compliant | Not Observed |
| 1. Prominently displays the Farm Market Fresh Poster.
 |  |  |  |
| 1. Accepts checks only for eligible foods that are locally grown, approved fresh fruits, vegetables, and cut herbs.
 |  |  |  |
| 1. Has available for participants eligible foods that are the same quality and cost as that sold to other customers and treats with the same courtesy.
 |  |  |  |
| 1. Stamps checks properly with farmer identification number.
 |  |  |  |
| 1. Accepts and deposits S/FMNP checks properly and according to deadlines.
 |  |  |  |
| 1. Does not charge sales tax on S/FMNP purchases.
 |  |  |  |
| 1. Encourages S/FMNP participants to come as close as possible to $5.00, and does not give change or credit for future purchases.
 |  |  |  |
| 1. Does not cash checks for participants, other persons, or other farmers.
 |  |  |  |
| 1. Does not discriminate based on race, color, national origin, sex, age, or disability.
 |  |  |  |
| 1. Have there been any problems or complaints from participants or other regarding the S/FMNP? If yes, explain in 11. Comments below.
 |  |  |  |
| **Reviewer:** Was check redemption observed during the review? Explain any non-compliance in 11. |  |  |  |

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| --- |
| In the section below check all locally grown items available during this visit: |
| **Vegetables/Herbs:** | **Fruit:** |
| [ ]  | Butter Beans | [ ]  | Okra | [ ]  | Apples | [ ]  | Nectarines |
| [ ]  | Broccoli | [ ]  | Onions | [ ]  | Apricots | [ ]  | Peaches |
| [ ]  | Cabbage | [ ]  | Peas | [ ]  | Blackberries | [ ]  | Pears |
| [ ]  | Carrots | [ ]  | Peppers | [ ]  | Blueberries | [ ]  | Plums |
| [ ]  | Cauliflower | [ ]  | Potatoes (white) (sweet) | [ ]  | Cantaloupe | [ ]  | Strawberries |
| [ ]  | Collards | [ ]  | Pumpkins | [ ]  | Cherries | [ ]  | Watermelons |
| [ ]  | Corn | [ ]  | Squash | [ ]  | Grapes | [ ]  | Other (specify) |
| [ ]  | Cucumbers | [ ]  | Tomatoes | 11. Comments, (use separate page, if needed): |
| [ ]  | Eggplant | [ ]  | Turnips |  |
| [ ]  | Green Beans | [ ]  | Zucchini |  |
| [ ]  | Leafy Greens (all) | [ ]  | Fresh Cut Herbs |  |
| VDACS Representative Name (Print): | VDACS Representative Signature: |

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1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
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