

Senior Farmers' Market Nutrition Program (SFMNP)

Policy for Lost and Stolen SFMNP Checks

Statutory Reference: 7 CFR §249.10 (h) *Reconciliation of SFMNP coupons*: “The State agency shall identify the disposition of all SFMNP coupons as validly redeemed, lost or stolen, expired, or not matching issuance records.”

Policy: Neither VDA nor the local AAA shall replace lost and stolen SFMNP checks. This will include those “lost in the mail” i.e. mailed but not received by the client.

Procedure:

When the checks are issued, senior participants shall be instructed to protect the checks as they would cash or personal checks.

When clients report SFMNP checks as lost or stolen, the local agency shall assist in gathering client and check information, including

- 1) the range of check numbers,
- 2) client name,
- 3) issuance date or date mailed,
- 4) date checks were reported as lost/stolen,
- 5) and any other relevant circumstances.

The client may give a verbal report; however, the local agency shall report the information in writing (via email is acceptable) to the SFMNP Program Coordinator at VDA who will log information concerning lost and stolen checks.

At the time of the report, the State agency or local AAA shall inform/remind clients that lost or stolen SFMNP checks cannot be replaced.